

Date

**ROUTING AND TRANSMITTAL SLIP**

<b>TO: (Name, office symbol, room number, building, Agency/Post)</b>	<b>Initials</b>	<b>Date</b>
1.		
2.		
3.		
4.		
5.		

<b>Action</b>	<b>File</b>	<b>Note and Return</b>
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

10 Oct 80

No SPOTS DUE to POWER FAILURE & CLDS

RH

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

<b>FROM: (Name, org. symbol, Agency/Post)</b>	Room No.—Bldg.
	Phone No.

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**OPTIONAL FORM 41 (Rev. 7-76)**  
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